



## Annual Paint-A-Thon Team Sign Up Package 2019

You can make a difference in the lives of many Metro residents! Join us as we paint the homes of low-income elderly and permanently disabled homeowners in Douglas and Sarpy Counties, and Council Bluffs. **BRUSH UP NEBRASKA** is beginning its 30th year with 2,891 homes painted so far, and we are looking forward to another great year! The people you touch by giving **your time** and **energy** to paint their homes makes a difference to them, and to the entire Metro community. The following forms provide information about Paint-A-Thon and team expectations:

- The **TEAM REGISTRATION FORM** provides information for Paint-A-Thon to match your needs to the proper house. Please return it to Paint-A-Thon as soon as possible, but absolutely **no later than May 30<sup>th</sup>**. You will receive your **house assignment at the Team Leader Training and Orientation Session on July 12<sup>th</sup>**.
- The **TEAM LEADER INFORMATION SHEET** is used to give you information about the Paint-A-Thon, the responsibility of the team leader and the volunteer teams, and what the Paint-A-Thon organization provides each team.

### **The following are critical dates for 2019:**

<b>Team Registration Due Date</b>	<b>May 30<sup>th</sup></b>
<b>Multi-Level Meeting (1 ½ and 2 story)</b>	<b>July 2<sup>nd</sup> - 4:30 pm</b>
<b><u>Team Leader Training &amp; Orientation</u></b>	<b><u>July 10<sup>th</sup></u></b> <b>12 noon or 5:30 pm</b>

We require a team Leader or Member attend one of these meetings to receive your house assignment.

**Paint Day** **August 17, 2019**

If you are unable to participate as a Team Leader this year, please pass this information on to the person in your organization who will be your new Team Leader. If you know anyone who would like to form a new team for this year, please let us know. Our goal is to **paint 75 homes!**

**Thank you** for your willingness to help your neighbors!

### **Executive Directors**

(402) 965-9169)

E Mail [brushup@projecthouseworks.org](mailto:brushup@projecthouseworks.org)

Website [www.brushupnebraska.org](http://www.brushupnebraska.org)

# TEAM LEADER INFORMATION SHEET

Thank you for your interest in being a **TEAM LEADER** for Paint-A-Thon. The Project is a volunteer effort to paint the exterior of homes for low-income senior citizens (over 60), and/or low-income permanently disabled homeowners at any age. Exterior house painting is often impossible for elderly and disabled people to do themselves, or hire done at a price they can afford. Paint-A-Thon helps people continue living independently in their own home. **All homes are prepared in advance and painted on the third Saturday in August. This year Paint Day is Saturday, August 17, 2019.**

## RESPONSIBILITIES OF A TEAM LEADER

Every team is required to have a **TEAM LEADER** to coordinate the painting effort (we prefer that teams also have a co-leader to assist them). The **Team Leader, Co-Leader, or a team member is required to attend the Team Leader Training Meeting** and will be the liaison between the team and Paint-A-Thon. Team Leader requirements include:

- Return completed **Team Registration Form** to Paint-A-Thon by **May 30, 2019.**
- Recruit volunteers for the Paint Team. Distribute project information to all team members.
- Attend the Paint-A-Thon **Team Leader Meeting**. Paint-A-Thon will not make home assignments unless a representative of the team is present at a Team Leader Meeting. The 90 minute meeting date is July 10<sup>th</sup> at 12 noon or 5:30 pm, location is the Westside Community Conference Center 3534 S 108<sup>th</sup> Street.
- Meet with the **homeowner** whose home you will be painting. Be specifically sensitive to the needs and concerns of the homeowner. Help select the paint color. Set up dates and times the volunteers will actually be on site.
- Determine, in advance, any necessary minor repairs, and complete all preparation work so the house can be painted on "Paint Day", August 17, 2019. Arrange for needed equipment, and transportation for team members.
- Agree to finish painting the house, including clean-up.

Team Leaders are responsible for the **safety** of each volunteer participant

## **RESPONSIBILITIES OF YOUR GROUP**

While the Team Leader has responsibility to coordinate the efforts of their crew, it is important for the **GROUP** to know what is expected of them. Teams have fun on both the preparation days, and actual paint day. It is most important that your crew is willing to **commit** their time and effort to get the job done.

- Recruit more volunteers than you actually need to allow for last minute cancellations. We suggest 10 people as a minimum crew (you can go as large as you want - average team size over the years has been 24). We have all sizes of houses, so we will match your team to a house based in team size. Volunteers should be over 16, however we know many times younger people participate. Children must be supervised and must have a signed Parental Release form before participating.
- The group is expected to provide all painting equipment including scrapers, wire brushes, paintbrushes, rollers, pans, and ladders. Possible sources for equipment and materials include: friends, relatives, your employer, churches, and rental companies. Many teams go to businesses in the community to get their support and donations. A donation letter is provided in your package.
- Common courtesy and respect should be given to the homeowner and their property at all times.
- Look out for each other's **safety**, and make sure the house gets finished.

## **ROLE AND RESPONSIBILITY OF PAINT-A-THON**

Paint-A-Thon has the responsibility to provide each Team Leader a qualified homeowner, paint, primer, caulk and supplies. We also provide training on paint application, lead abatement, and managing a crew of people.

- Provide a home that needs paint. Provide a homeowner who meets criteria outlined in the Official Application established by the Selection Committee.
- Homes are painted with high quality Diamond Vogel primer, paint, and caulk. BRUSH UP NEBRASKA provides funding for these products through sponsorships and fundraising. Paint-A-Thon is a privately funded non-profit corporation.
- Coordinate the Team Leader Training and provide: house assignment; homeowner information; safety training; ordering of primer, paint and caulk; painting tips; T-Shirt order form; and, general project information.
- Coordinate paint ordering, and distribution, act as liaison to paint provider.

On "Paint Day", Paint-A-Thon will provide a HOTLINE telephone number as a clearinghouse for questions, problems and emergency situations.

# BRUSH UP NEBRASKA & COUNCIL BLUFFS IOWA



## Annual Paint-A-Thon

### Team Registration Form

Return this form by May 30, 2019

Mail to: Paint-A-Thon  
2316 S 24th Street  
Omaha, NE 68108

Fax (402) 763-9308 Phone (402) 965-9169

Please Print All Information - it is important that you fill in all phone numbers!

Team Leader \_\_\_\_\_ Co-Leader \_\_\_\_\_

Phone (B) \_\_\_\_\_ (H) \_\_\_\_\_ Phone (B) \_\_\_\_\_ (H) \_\_\_\_\_

Leader: fax \_\_\_\_\_ cell phone \_\_\_\_\_ email \_\_\_\_\_

Co-Leader: fax \_\_\_\_\_ cell phone \_\_\_\_\_ email \_\_\_\_\_

Company/Organization Name for all Publications \_\_\_\_\_

#### Send all mailings to:

Name \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

#### House Matching Information

- **Estimate** the total number of team member's \_\_\_\_\_ (team size)  
*(Home assignment is based on team size. If this number changes significantly before July 5th, please contact Paint-A-Thon)*
- **Would you like to paint a home in Council Bluffs?**  yes  no
- Any special requests for your team? \_\_\_\_\_

#### Indicate your 1<sup>st</sup> and 2<sup>nd</sup> choices:

\_\_\_\_\_ 1 Story \_\_\_\_\_ 1 1/2 Story

\_\_\_\_\_ 2 Story (24' +) \_\_\_\_\_ Trim only\*

\* Trim Jobs can be very challenging and fun

#### How would you categorize your team experience & skills?

**Novice** (little or no painting experience)

**Some Experience**  (we've painted before)

**Experienced** (some advanced skills)

We have ladders

We Like a challenge

Provide other information on the back of this form

Several teams have asked for information to include in a **company newsletter**. The following may be helpful. If you want more help or a color logo, call Paint-A-Thon at 402-965-9169.



**BRUSH UP NEBRASKA Paint-A-Thon** is a public service project designed to help low-income elderly and permanently disabled homeowners by painting the exterior of their home. It takes several hours of your time and is extremely rewarding to help someone who does not have the physical ability to paint their home and cannot afford to pay someone to do the work. It's a great way to work with others, help someone in need, and have a little fun along the way. This is the 29th year of Paint-A-Thon, and to date volunteers have painted over 2,891 homes in the Metro Area. Paint day is scheduled for **Saturday, August 17, 2019**. If you are interested in joining our team, or forming your own team, please contact:

\_\_\_\_\_ at \_\_\_\_\_ no later than \_\_\_\_\_